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Michelle Le <michelle.le@lacity.org>

Re: Transferring Funds to HACLA

1 message

Minyeong Chen <minyeong.chen@lacity.org> Fri, Oct 2, 2020 at 7:59 AM
To: Claire No <claire.no@lacity.org>
Cc: Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Meg Barclay <meg.barclay@lacity.org>

Claire,

The authority of appropriation resides on both council and Mayor. The language should be as follows. Technical correction is not to replace the council motion.

SUBJECT TO MAYOR'S APPROVAL, AUTHORIZE the Controller to:

- Establish a new account "10TXXX - Matching Funding for Homekey Program Applications" within the COVID-19 Federal Relief Funds to No. 63M/10
- Appropriate $150 million in COVID-19 Federal Relief Funds to No. 63M Department No. 10, Account No. 10TXXX for the matching funds for successful Homekey Program application

On Thu, Oct 1, 2020 at 4:03 PM Claire No <claire.no@lacity.org> wrote:

> +Minyeong Chen
>
> --
> Thank you,
>
> Claire Su Kyung No
> Office of the City Administrative Officer
> (213) 473-7520
> claire.no@lacity.org

On Thu, Oct 1, 2020 at 3:50 PM Claire No <claire.no@lacity.org> wrote:

> > Hi Michelle / Min,
> >
> > Thank you very much for your help. May I please ask for your guidance?
> >
> > If we use the newly drafted MOU as the payment authority for $150M to HACLA, is it necessary to add below controller instructions in the report (CF 20-0941 CAO report dated 8/7/2020)? If so, can it be done through a technical correction? Thank you very much.
> >
> > AUTHORIZE the Controller to:
> >
> > - Establish a new account "10TXXX - Matching Funding for Homekey Program Applications" within the COVID-19 Federal Relief Funds to No. 63M/10
> > - Allocate $150 million in COVID-19 Federal Relief Funds to No. 63M Department No. 10, Account No. 10TXXX for the matching funds for successful Homekey Program applications.
> >
> > Please feel free to ask if you have any questions.
> > --
> > Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Wed, Sep 30, 2020 at 12:29 PM Claire No <claire.no@lacity.org> wrote:

Hi Teresa / Michelle,

Since the Council and Mayor approved CF 20-0941 CAO report dated 8/7/2020, CAO is authorized to transfer up to $150M in CRF to HACLA.
image.png

And per our discussion, because HACLA is a non-City Department, the City needs to execute an agreement to transfer the funds to HACLA.

However, would it be possible for CAO to include recommendation with below info in the future CAO report as the payment authority to HACLA? Example) HCID Recommendations in Council report (C.F. 17-1392-S1), to have HCID use CF 17-1392-S1 as their payment authority for HUD.

1. Authorize CAO to 'PAY'
2. Vendor Name - HACLA
3. Dollar Amount - $150M
4. Budget line - CRF 63M/10 account 10TXXX

OR the only possible way to transfer the funds or 'cut a check' to HACLA is by executing an agreement?

AUTHORIZE the City Administrative Officer to negotiate and execute a Memorandum of Understanding (MOU) with the Housing Authority of the City of Los Angeles (HACLA), or the HACLA's designee, to execute any necessary documents transfer up to $150 million in COVID-19 Federal Relief Fund to HACLA at closing for all approved Homekey Program applications.

Thank you so much for your help as always.

Please feel free to ask if you have any questions.
--
Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Wed, Sep 30, 2020 at 10:38 AM Claire No <claire.no@lacity.org> wrote:

+Helene Rotolo

--
Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Tue, Sep 29, 2020 at 5:35 PM Meg Barclay <meg.barclay@lacity.org> wrote:

+Elyse Matson

Claire can you draft the language for recommendation authorizing an agreement between the CAO and HACLA and any associated controller instructions that would be needed? Helene, I think we will need your help working on the agreement itself. Elyse is going to be leading RFP stuff and the report, etc, and the agreement is going to have be executed very quickly after Council approves the Homekey recommendations

that will go to Council next week. Like we need to have the agreement executed and sent the funding to ~~LAHSA~~ HACLA ***by October 30***.

On Tue, Sep 29, 2020 at 1:32 PM Claire No <claire.no@lacity.org> wrote:

> Hi Michelle,
>
> CF 20-0941 CAO report Rec 12 states AUTHORIZE the City Administrative Officer to transfer up to $150 million in COVID-19 Federal Relief Fund to the Housing Authority of the City of Los Angeles to ensure the timely acquisition of all approved Homekey applications.
>
> May I please ask how to draft controller instructions for this transaction? Also, is there anything that needs to be done by our office other than submitting controller instructions? Can we follow procedures similar to other city departments for these transactions? Please advise. Thank you!
>
> Please feel free to ask if you have any questions.
> --
> Thank you,
>
> Claire Su Kyung No
> Office of the City Administrative Officer
> (213) 473-7520
> claire.no@lacity.org

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Financial Operation, FMS V
Office: (213) 978-7292
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RON GALPERIN
LA CONTROLLER